

		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>51469-2176</u> Forward three (3) copies to address at left.
Court	CIRCUIT COURT		
County	CARROLL		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	FY08 - Fiscal Records – receipts, deposits, reconciliations	2330 Sec.II (5)		July 2007 to June 2008	16		

Destruction Approved by Maryland State Archives

9/7/11 *Edward C. Green*
 Date State Archivist

DGS 550-9 (rev. 8/04)

Destruction Certification

 Signature of Court Official Title Date

Instructions for Preparation and Submission on next page